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**How to Enter
Results & Fixtures Postponements**

Help for Team Managers

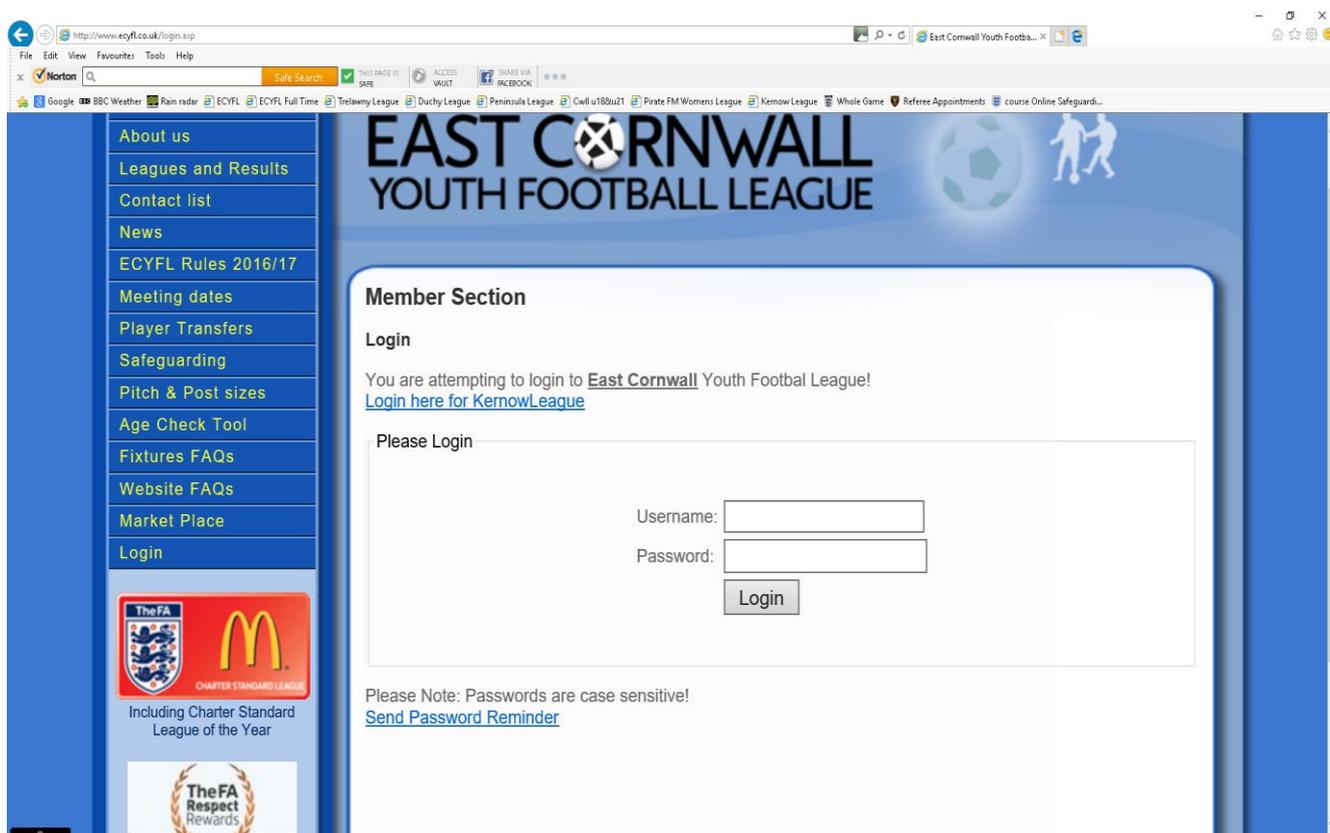
WEBSITE

To enable you to enter results and fixture postponements you will need to log into the website at www.ecyfl.co.uk – your Secretary should have already supplied you with a user name and password.

Passwords can be changed at any time

3 incorrect log-in attempts will result in your account being locked and you will need to contact a member of the committee to unlock it again.

Team Managers will be able to enter match results and request postponements.



The screenshot shows a web browser window displaying the login page for the East Cornwall Youth Football League. The browser's address bar shows the URL <http://www.ecyfl.co.uk/login.asp>. The page features a blue header with the league's name and logo. A left-hand navigation menu lists various site sections, with 'Login' highlighted. The main content area is titled 'Member Section' and contains a 'Login' form. The form includes a message: 'You are attempting to login to East Cornwall Youth Football League! [Login here for KernowLeague](#)'. Below this is a 'Please Login' section with two input fields: 'Username:' and 'Password:'. A 'Login' button is positioned below the password field. A note at the bottom of the form states: 'Please Note: Passwords are case sensitive!' with a link to '[Send Password Reminder](#)'. The left sidebar also contains logos for 'The FA Charter Standard League of the Year' and 'The FA Respect Rewards'.

ENTERING RESULTS

Clubs/Teams **MUST** enter match results or postponement on the league website within 48 hours of the scheduled match date

The scheduled match date is taken to be the Sunday of the relevant weekend

Failure to comply with this requirement causes the website to automatically generate a fine against the club(s) concerned

Please note that the '9 goals ahead' rule applies

Log-in and select the 'ENTER RESULTS' button at top right (the Team Managers view will have games for their team showing to enter result. If opposition team have entered their scores it will ask for you to confirm score – the Secretary will also see games from all relevant club teams)

The 'results' screen, which must be completed in full.

The screenshot shows the 'Manage Fixtures' page on the ECYFL website. The page is titled 'Manage Fixtures' and has a sub-section 'Enter Results'. The 'Game Details' section shows the following information:

- Season: 2016 - 2017
- Home Team: St Dennis Cubs
- Away Team: St Mawgan
- Date: 30/04/2017
- Match Type: League

The 'Result' section shows a form to enter the score: St Dennis Cubs [] vs [] St Mawgan. There is a checkbox below it that says 'Click here if you do not wish to enter the game details below'.

The 'Players / Scorers / Cards' section has a heading 'Please indicate which players actually played (Do not include non playing substitutes) who scored and any cards issued.' Below this is a table with the following columns: Player ID, H/A, Player Name, Goals Scored, Played Match, Yellow Card, and Red Card. The table lists 15 players with their respective IDs and names, and empty input boxes for the other columns.

Player ID	H/A	Player Name	Goals Scored	Played Match	Yellow Card	Red Card
E16414	A	Bunting, George	[]	[]	[]	[]
E16367	A	Clarke, Reuben	[]	[]	[]	[]
E164145	A	Eilery, Liam	[]	[]	[]	[]
E16416	A	Erijota, Oscar	[]	[]	[]	[]
E16275	A	Frisby, Oscar	[]	[]	[]	[]
E16368	A	Gleed, Oliver	[]	[]	[]	[]
E16413	A	Kingston, Ruairi	[]	[]	[]	[]
E15503	A	Marlin, Leo	[]	[]	[]	[]
E16369	A	Phillips, Farley	[]	[]	[]	[]
E16510	A	Silver, Blake	[]	[]	[]	[]
E16343	A	Veale, Frankie	[]	[]	[]	[]
E16278	A	Wilcox-Sleep, Jory	[]	[]	[]	[]
E16256	A	Barbery, Riley	[]	[]	[]	[]

http://www.ecyfl.co.uk/admin/managegames.asp?action=enterresults&gameID=41967

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Please indicate if the following requirements of the LA and league were met regarding the respect programme:

- A two metre area between the pitch and spectators was appropriately marked and enforced
- The FA Respect handshake took place at the start of the match

Comments

Sporting Awards / Respect Programme / Comments - From Away Team

From away team (St Mawgan) about the home team (St Dennis Cubs)

Comments:

Please mark out of ten how well you feel the opposition performed in the following:

- The sporting behaviour of the opposing players during the game
- The overall sporting behaviour of the managers/coaches/officials from the opposing club
- The overall sporting behaviour of the spectators at the game

Please indicate if the following requirements of the LA and league were met regarding the respect programme:

- A two metre area between the pitch and spectators was appropriately marked and enforced
- The FA Respect handshake took place at the start of the match

Comments

Referee

Please note: Referees marks under 5 will be investigated.

Referees Name

Mark from Home Team

Mark from Away Team

Submit Results

FIXTURE POSTPONEMENTS

Fixtures are deemed to be accepted unless objections are received by the League Fixture Secretary within 14 days of publication.

Failure to play a fixture without the correct postponement format will be referred to the Management Committee who may impose any penalty.

A team that cannot fulfil a fixture MUST request a postponement via the website. (If you are concerned a postponement has not been requested for your game? Put one in!)

In order to request a postponement via the website, log-in and select the 'MANAGE TEAMS' button from the left hand menu.

When a postponement is requested, an email is automatically generated and sent to the opposing Club Secretary & Team Manager with the proposed new date for the fixture.

In addition, the postponement is placed on a 'pending' list visible to the League Management Committee.

The LMC will review the list, assuming that you have

1. pre-contacted the opposing team and agreed a future date.
2. Confirm this has been done by noting it in the information/reason box.
3. Please explain reason for postponement, (LACK OF PLAYERS WILL BE REFUSED UNLESS A VALID REASON IS ALSO GIVEN).

The LMC can adjust the proposed date to the next available date if necessary.

Club Secretaries and Team Managers from both clubs will receive a response from the league website accepting or declining the proposal (with or without comments). All accepted requests will automatically update the fixture lists.

Unless this process is not adhered to, the fixture will remain as scheduled and neither club will be able to add result entries to the website.

It is important to note that the fixture is not postponed until you have received an acknowledgement!

The screenshot displays the 'Manage Fixtures' interface for game ID 41967. The 'Postpone Game' section is active, with the following details:

- Reason:** Other
- Details:** (Empty text area)
- Comments:** (Empty text area)
- New Date:** 30/04/2017
- Requested by:** Claire Greisen (manager)
- Submit Postponement** button

A note states: "Please note: Postponement will be automatically approved."

Previous Postponements:

- Requested by: Hilton, Jim
- Requested on: 07/02/2017 23:17:20
- Status: Approved